



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**SRI KAMISSETTY SUBBA RAO CHENNAMMA DEGREE  
COLLEGE**

D. NO .7/101, KORRAPADU ROAD  
516361

[www.skscdegreecollege.ac.in](http://www.skscdegreecollege.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2019**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Sri Kamisetty Subba Rao Chennamma Degree college ,Proddatur is formerly know as Sri Murali Krishna Vivekananda Arts College is established with a temporary structure in 1980 . In 1990 it was shifted to the present RCC building in the area of 5.28 acres which is located at proddatur, korrapadu road. It is one of the reputed institution in Proddatur. Under the Radha Educational Committee, successive principals and the staff with their continuous efforts, the institution has become a true centre of the higher educational learning centre providing quality education to the rural students. The college committee has the privilege of inspiring eminent educationists , industrialists and businessmen over 37 years. The college does not collect any type of donations.

The college focuses a special attention on the education of socially and economically backward youth coming from the remote region of Proddatur. The institution provides instruction in Telugu & English medium of the undergraduate level.

Presently 751 UG students are taking higher education in our college. 80% of the students are from agriculture and rural back ground. It consists of SC/ST/BC/MINORITY. The institution offers courses of B.A., B.Com (General & Computer), B.S.c., B.B.A,. There are 12 Aided Lecturers and 18 unaided lecturers. Out of which 8 are Ph.D. holders and 8 are M.Phil. Need based and restructured programmes like Computer Science, Computer Application and Bio-Technology were introduced.

The college has the distinction of seeding out more than 35 batches at graduation from amongst many students have secured admissions in various prestigious Post Graduation Courses.

The institution has 27 lecture halls, a spacious auditorium, two computer labs with 82 systems having broad band Jio WiFi internet connectivity. A well computerized spacious reading room, equipped furniture, volumes and news papers scatter to the needs of the students, faculty and the nearby senior citizens.

The college has two units of National Service Scheme (N.S.S). The N.S.S Volunteers are initiated to take up programmes of Yogi Vemana University N.S.S students vigorously participate in the special camps of N.S.S and being issued with merit certificates.

### **Vision**

*To make the students beneficial to the Nation by offering need based education, utilizing the technological advancement and instilling ethical values and employability skills.*

### **Mission**

- *To offer need based academic programmes and courses.*
- *To provide infrastructure facilities like comfortable classrooms well equipped laboratories, library and common facilities.*
- *To provide facilities for extra-curricular and co-curricular activities.*
- *To nurture social awareness and responsibilities among its students.*
- *To promote student – centric learning for self-development and skill development.*
- *To enhance and update the IT infrastructure and learning resources.*
- *To bring positive change in life of rural, socially and economically backward students by training them in life skills.*
- *To encourage the faculty to attend conferences, workshops and other Faculty Development Programmes.*

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- One of the oldest colleges in Kadapa district, setup in 1980.
- Well ventilated pucca building and comprises fully established infrastructure.
- Offering multi UG courses in Arts, Commerce and Sciences.
- Establishment of P.G. courses (Mathematics and Organic Chemistry) with a view to encourage the students to acquire P.G. qualifications on the same campus.
- Well established laboratories for science departments.
- Equipped with high qualified, experienced and dedicated faculty.
- Serene eco-friendly environment and free from environment pollution.
- Well stocked and digital library, S.C., S.T., book bank with spacious reading room.
- Recognized by the university grants commission under section 2(f) & 12(B) of the UGC Act 1956.
- Providing gym facility and cafeteria.
- Providing free transport facility.
- Highly educated and passionate management to improve the institution in all spheres.
- A govt. Of Andhra Pradesh is about to allocate a centre for skills development.
- Two N.S.S units granted by Yogi Vemana University.
- Receiving fee reimbursement from the government of A.P. to the economically back-ward students.

### **Institutional Weakness**

- The institution is partly aided i.e., B.A., B.Com (General) (TM) courses receive the grants from Government, B.Sc., B.Com (Computers), B.B.A do not receive the grants from the government.
- Non availability of acquiring Ph.D. holders in un-aided sections.
- Less English language competence among the students owing to rural back-ground.
- Mushroom growth of degree colleges in the neighbourhood currently.
- Non-availability of N.C.C. unit. Applied and awaiting the unit to be granted.

### **Institutional Opportunity**

- To emerge as entrepreneurs to become employers than employees.

- To pursue higher education convenient display of various renowned institutions in the library.
- Conducting campus recruitment drives.
- Graduates of restructured courses have more employment opportunities in Govt and private sectors.
- Utilization of the retained faculty of Government service.
- The institution is able to utilize the services of faculty working in Y.S.R.Y.V. University Engineering College, Proddatur, Govt Veterinary College, Proddatur and Pharmacy College, Proddatur.

### **Institutional Challenge**

- Low quality of students input due to rural background.
- Owing to partly aided of the institution, the alma mater is unable to attract doctorate faculty in sciences.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Our college prepares an Academic Calendar that specifies the Curriculum to be taught by a Lecturer, duration of the session, the date of Commencement of Internal and External examinations as per the Curriculum designed by Yogi Vemana University, Kadapa, A.P. If there is any changes or modifications in the curriculum the university intimates the same through circulars, letters and emails to all affiliated colleges. The Principal informs the same to the concerned Lecturers. The choice based credit system (CBCS) has been implemented from 2015-16 in four programmes i.e. Arts, Science, Commerce, and B.B.A. At present there is no subject related certificate or Diploma Programme organised by our institution. Our institute is to impart higher education to all sections of the society of the surrounding area irrespective to Caste, Creed and Gender, and also to develop multi dimensional personality of the students through various extra curricular activities including NSS, Sports and Games, Cultural Programmes. Besides learning by doing, our college fulfils its social obligations by conducting various activities throughout the academic year.

### **Teaching-learning and Evaluation**

At present our institute has 30 teaching staff and 751 students. The teaching – learning process is being student centric, the curriculum is fully based on knowledge oriented and develop creativity. In the beginning of the academic year i.e., after the completion of the process of admission, a counselling programme for admitted students is organised at college level under the supervision of IQAC. The modern teaching aids and ICT facilities make the learning process more interesting to the students. The institute has developed a smart class with L.C.D projector. Most of the students used internet facility through computer. The institute invited resource persons on various relevant topics. Our institute provided a good guidance for various competitive examinations. At the same time our institution plans and organizes the Teaching – Learning – Evaluation Schedule. According to the Academic calendar of Yogi Vemana University, Kadapa, our college plans tentative time – table of Internal and other examinations. It will helps the students to prepare for examinations in advance. Our students are activity participated in Cultural, Sports and Games activities throughout the year at the college and university levels. Every year, the bright students are motivated by awarding prizes in the Republic Day Celebrations.

## **Research, Innovations and Extension**

Our institute provided all the resources like stationary, equipments, ICT, Library and Infilibnet etc.. to the staff and students. The faculty members have presented their papers and research papers in regional, state and national level conferences, seminars and workshops. Most of the permanent faculty members are having Doctorates in their respective subjects, and also some faculty members are pursuing their Ph.D. degree. Our institute also encourage the students to write articles on their interested topics to broaden their knowledge in various issues. Besides that our college is conducting extension activities and services, so that the students are becoming responsibility citizens of the country. We are also celebrate the significant days regularly. With all these efforts we inculcate feeling of nationality ethical and moral values among the students.

## **Infrastructure and Learning Resources**

Our college is highly infrastructure and adequate teaching facilities. In our campus we have a big seminar hall, which can accommodate nearly 200 students, class rooms - 27, Computer Labs-2, Language Lab -1, Auditorium – 1. In each and every class room black boards, dusters, tables, chairs, Lights, Fans also available. Cleaning habits are kept in mind for the cleanliness for sports and games activities. The Yoga classes are arranged in the virtual class room for motivating the students to do meditation.

## **Student Support and Progression**

In our college we have Government Fee Reimbursement for S.C, S.T, B.C and O.B.C students. Our office staff forwarding the applications received from eligible students for reimbursement to the concerned authorities promptly. As and when the amounts are sanctioned for monthly maintenance are debited in the students bank accounts. Through N.S.S and various department of college we conduct Co-curricular and extra curricular activities to the students. Those who are participate in Co-curricular and extra – Curricular activities gives concession in attendance as per rules. We are encourage the students to participate in zonal and state level competitions and activities. Meritorious students in sports and games are rewarded/ felicitated by the college. The college can take pride in the fact that not a single case of ragging has ever been reported in the college since its inception. The commerce students are trained in Tally by our computer faculty. Our alumni members share their experiences with present students and give motivation and guidance to shape their career.

## **Governance, Leadership and Management**

The vision and mission statement of the college clearly defines its aims to serve its students and the society at large. This criterion helps to gather data on the policies and practices of an institution in the matter of planning human resources, recruitment, training performance appraisal, financial management and the overall role of leadership in institution building. The principal and the faculty play of prominent roles in achieving success by implementing the goals effectively. Necessary administrative steps are taken by our college. It takes regular reports of different departments run by the college. With the helps of HOD's, the principal monitor the college. Our institute has well defined strategies for staff recruitment and promotion. It also applied useful effective measures for teaching and non-teaching staff. Through appraisal process staff's performance is assessed. The management encouraged the staff to participate in workshops seminars, conferences and development programmes. The funds are used for academic activities and its mobilization is monitored by the institute to ensure optimum utilisation. In this regard regular audits are conducted. Internal Quality Assurance Cell is also

established with the mission of quality enhancement in curricular and extra curricular activities in this institution.

### **Institutional Values and Best Practices**

As an academic institution it is college's responsibility to inculcate good habits and responsibility in students. College has taken certain steps to make the premises environment friendly. Awareness is created about saving power. Most of the students use public transportation services on daily basis to promote greenery and to prevent air pollution. During construction large windows were installed to ensure optimum use of sunlight and circulation of air. College takes significant steps towards addressing gender sensitivity. College has active sexual harassment anti ragging committees. The college can take pride in the fact that not a single case of ragging has ever been reported in the college since its inception. Moreover, being located in rural area, the Institution constantly tries to contribute towards the development of the economically backward class of the community by conducting extension and outreach programs and other activities. Institution makes sure to inculcate the habits of good citizenship, community feelings, feelings of nationality & ethical values amongst the students by involving them in these activities. Moreover, to inculcate the spirit of nationality among the students most of the national festival days are being celebrated annually in the campus.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI KAMISSETTY SUBBA RAO CHENNAMMA DEGREE COLLEGE
Address	D. NO .7/101, KORRAPADU ROAD
City	PRODDATUR
State	Andhra Pradesh
Pin	516361
Website	<a href="http://www.skscdegreecollege.ac.in">www.skscdegreecollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M.RAMA CHANDRA REDDY	08564-253382	9848210095	-	skscdegreecollege1980@gmail.com
IQAC / CIQA coordinator	S. NAGENDRA	08564-250719	9440481100	-	sunkunagendra71@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1980

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Andhra Pradesh	Yogi Vemana University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	24-05-1994	<a href="#">View Document</a>
12B of UGC	24-05-1994	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	D. NO .7/101, KORRAPADU ROAD	Rural	5.78	2478.24

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	36	Intermediate	English	60	4
UG	BCom,Commerce	36	Intermediate	English	120	73
UG	BCom,Commerce	36	Intermediate	Telugu	120	1
UG	BBA,Business Administration	36	Intermediate	English	60	0
UG	BA,History	36	Intermediate	English	20	8
UG	BA,History	36	Intermediate	Telugu	50	27
UG	BA,History	36	Intermediate	Telugu	20	0
UG	BA,History	36	Intermediate	Telugu	20	5
UG	BA,History	36	Intermediate	Telugu	16	0
UG	BA,History	36	Intermediate	English	20	20
UG	BA,Economics	36	Intermediate	Telugu	40	37
UG	BA,Mathematics	36	Intermediate	English	20	0
UG	BSc,Mathematics	36	Intermediate	English	50	25
UG	BSc,Mathematics	36	Intermediate	English	100	40

UG	BSc,Mathematics	36	Intermediate	English	50	2
UG	BSc,Mathematics	36	Intermediate	Telugu	50	0
UG	BA,Mathematics	36	Intermediate	Telugu	20	0
UG	BSc,Chemistry	36	Intermediate	Telugu	50	1
UG	BSc,Chemistry	36	Intermediate	English	50	24

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				8				22			
Recruited	2	0	0	2	8	0	0	8	1	1	0	2
Yet to Recruit	0				0				20			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				18			
Recruited	0	0	0	0	0	0	0	0	14	4	0	18
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				21
Recruited	10	0	0	10
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	11	3	0	14
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	5	0	0	1	0	0	8
M.Phil.	0	0	0	3	0	0	0	0	0	3
PG	0	0	0	0	0	0	0	1	0	1

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	13	4	0	17

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	493	0	0	0	493
	Female	247	0	0	0	247
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>						
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	
SC	Male	101	101	98	96	
	Female	31	30	35	35	
	Others	0	0	0	0	
ST	Male	9	8	4	7	
	Female	1	3	4	2	
	Others	0	0	0	0	
OBC	Male	172	173	139	155	
	Female	101	78	86	72	
	Others	0	0	0	0	
General	Male	103	126	129	127	
	Female	69	83	102	86	
	Others	0	0	0	0	
Others	Male	121	117	117	103	
	Female	43	45	46	40	
	Others	0	0	0	0	
<b>Total</b>		<b>751</b>	<b>764</b>	<b>760</b>	<b>723</b>	

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 272

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	18	18	18	17

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
751	764	760	723	703

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
364	364	364	364	336

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
223	221	213	175	218

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	33	33

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
51	51	50	53	51

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 27**

#### Number of computers

**Response: 52**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
33.42	35.89	27.89	21.13	19.22

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

o

The institution strictly follows the curriculum designed and developed by the affiliating Yogi Vemana University, Kadapa. The university introduced Choice Based Credit System (CBCS) in the academic year 2015-16. The curriculum proposed by the university includes Core Courses and Foundation Courses. The prescribed curriculum is enriched with the institutionally designed Skill Enhancement Courses, co-curricular and extra-curricular activities aiming at the all round development of the students. The curriculum is transacted targeting the attainment of learning outcomes through the planning, documentation and monitoring systems in the college.

###### Planning system:

1. **Institutional Plan:** It is prepared before the commencement of every semester based on the Academic Calendar of the affiliating university by incorporating the schedules of syllabus coverage, internal evaluation, extra-curricular activities, coaching programmes etc. with the involvement of IQAC.

2. **Curricular Plans:** Course-wise Curricular plans are prepared by the faculty members in accordance with the Institutional plan and based on the tentatively available instructional hours. The course content is divided into month-wise and week wise modules

3. **Teaching Plans:** Topic-wise plans are prepared by the faculty mentioning the learning objectives, suitable pedagogic method/s, teaching-aids to be used, synopsis, additional inputs, outside the class activities etc.

The curriculum is delivered through traditional, learner-centric, ICT supported methods and extracurricular activities. A committee prepares the time table and the institution provides necessary infrastructure and other facilities needed for the efficient curricular transactions. The college encourages the teachers to attend faculty development programmes and workshops to enrich their competence. The formative and summative exams are conducted as per the institutional plan. The slow-learners are identified and given remedial classes to them.

###### Documentation system:

1. **Lecturer's Diary:** All the academic transactions of every faculty member as per the plans are recorded in the Lecturer's Diary mentioning the reasons if any activity is not implemented.



2. *Departmental Activities Register*: Departmental academic activities as per the plans are recorded in the register by the Head of the department concerned.

3. *College Activities Register*: College level programmes are recorded in this register by the IQAC/Academic Coordinator

**Monitoring system:**

1. *Department level*: The performance of the faculty concerned is reviewed by the HOD concerned monthly and suitable measures are proposed for the gaps if any.

2. *College level*: The Principal with the assistance of the Academic Coordinator reviews the implementation of the academic plans monthly and the less performed members / departments are advised suitably.

Thus the institution ensures effective curriculum delivery through a well planned and documented process.

File Description	Document
Any additional information	<a href="#">View Document</a>

**1.1.2 Number of certificate/diploma program introduced during the last five years**

**Response:** 0

**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**

**Response:** 37.04

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	2	1	1

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

**Response:** 15.81

1.2.1.1 How many new courses are introduced within the last five years

Response: 43

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 18

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

**Response:** 12.17

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
148	115	131	64	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

The **Sri Kamisetty Subba Rao Chennamma Degree College** as its responsibility towards the society and surroundings has been striving to inculcate the Social Values, Environmental Values and Human Values through different Foundation courses and extra-curricular programmes.

The Foundation course “**Environmental Studies**” is offered in first semester for all the students to create awareness on environmental issues like Pollution, Global Warming, and Climate Change. The students are personally involved in the programmes organized by the Govt. and Non-Government organizations. The students are able to feel responsibility towards environment and to develop consciousness of leading eco-friendly life.

The Foundation course “**Human values & Professional Ethics**” is offered in first semester for all the students to strengthen values as human beings and to develop ethics to maintain as professionals in different fields. The students are visiting the nearby orphanage centers and old-age homes and sharing their feelings and extending support by providing required materials. The students are able to appreciate the importance of human values and professional ethics to be the responsible persons in the society.

The **Women Empowerment Cell** in the college is conducting programmes related to Gender Justice. Health and Legal awareness activities are organized involving the local eminent personalities. Dr.Nagalakshmi ,Dr.Khadarvalli, Smt.Leelavathi, M.Madhu Malleswar Reddy CI.

File Description	Document
Any Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 29

#### 1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 29

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 21.17

#### 1.3.3.1 Number of students undertaking field projects or internships

Response: 159

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

**A.** Any 4 of the above

**B.** Any 3 of the above

**C.** Any 2 of the above

**D.** Any 1 of the above

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** C. Feedback collected and analysed

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.08

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	1	1

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 35.13

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
309	232	281	294	251

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
790	790	790	790	730

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years****Response:** 56.25

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
253	166	206	219	166

**File Description****Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:****Response:**

The faculty concerned makes an assessment of the newly admitted students' needs, their knowledge and skills before the commencement of regular curriculum through informal interactions in the class rooms and in mentoring sessions outside the class rooms. A few bridge classes are conducted in the subjects concerned to refresh the basics and to make them receptive for the new concepts. Based on the performance in the internal assessment examinations they are categorized into slow learners, average learners and advanced learners.

**Programmes for slow learners:**

- Remedial classes are conducted after the completion of regular class work to clarify the doubts of the students and the complex topics are re-taught.
- The easily learning material is prepared and distributed.
- Majority of the students hail from the rural background and are unable to understand the subjects in English medium. So, bilingual method i.e. English and Telugu is used in the beginning.
- Tutorial classes are conducted involving the advanced learners.
- Remedial assignments are given on selected topics
- Conducting supervised study hours during exams period
- Executing counselling and mentoring sessions in a friendly environment to get rid of the psychological problems, if any, of the students.

room These measures ensure the students to feel confident and comfortable in the class

#### Programmes for advanced learners:

- Providing additional input material related to advances in the topic and useful for further studies.
- Promoting the use of ICT in the preparation of assignments and presenting seminars.
- Making them lead the learner-centric curricular activities
- Encouraging them to participate in the higher level academic competitions.
- Guidance for PGCETs and competitive examinations.
- Involving in the tutorials / doubts clarification sessions for the slow learners
- Assigning Study projects to instil research attitude
- Encouraging them in preparing charts, posters and models.
- Motivating to refer the advanced books and journals.

These academic activities improve the ability levels of the advanced learners.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.2.2 Student - Full time teacher ratio

Response: 23.47

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.53

##### 2.2.3.1 Number of differently abled students on rolls

Response: 4

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3 Teaching- Learning Process



### **2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

**Response:**

The institution follows certain student centric strategies by conducting extension lectures on specific fields and related to the optional courses. Extension lectures will be conducted on topics like Global Warming, Implementation of National Employment Guarantee Act, Consumer Protection Act, Importance of Mass Media and Public Relations, Right to Information Act, Women Empowerment Act , Yoga Importance etc.,

Guest Lectures will be conducted in all subjects by inviting academic and technical experts from different institutions. Besides these personnel from disaster management , police, fire , National Banks, Insurance Companies, and Industry are invited at regular intervals to make the students acquire life skills, knowledge on disaster management, character building and academic skills.

A separate Entrepreneurship Development cell for entrepreneurship enhancing skills was set up in the college. This cell creates awareness need and importance of entrepreneurship as career option among the students. The cell conducts various entrepreneurship development workshops and seminars, field trips to the entrepreneurs to strengthen the entrepreneurial skills among students.

A Leadership Education cell for the enrichment of leadership qualities among students is organised in the campus. The cell identifies the students who are claustrophobic, unable to expose their views and talents, train them to overcome their prejudices and weaknesses. Eminent personalities will be invited to address the students on the leadership education.

Experiential learning is also planned for learners to make the learning process, interesting, motivating and inspiring. Faculty of all languages took the students on a Library visit one-day tour. The students referred to Telugu, Hindi, Sanskrit and Urdu books. The department of Zoology took the students of the respective department to the Zoology department of Y.V. University and Government College for Men, Kadapa. Chemistry department takes these students on industrial visit to RTPP (Rayalaseema Thermal Power Plant) situated near by 10km from Proddatur. The department of Botany initiated the students to visit the Botanical gardens at Rajiv Gandhi National Eco Park, Proddatur. The department of History took the students to the museum Archaeology Department situated at Railway Station Kadapa.

The students are encouraged to prepare charts, posters and models. They are asked to review books referring to the latest advanced books and journals. Students are encouraged to utilize Open Air Information (OAI) though internet. Seminars and Quiz Programmes were conducted for UG/PG students collect information and organize their presentations. Educational tours are arranged to make the students experience the facts. Various electronic gadgets are used in addition to the traditional teaching methods. Guest lectures are held by inviting subject experts from various fields. They deliver talks on latest development in various areas. The institution focuses on group discussions , guest lectures , interactive method of teaching and allowing students feel free method in the class room and in raising questions and clarifying their doubts.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 9.38

#### 2.3.2.1 Number of teachers using ICT

Response: 3

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 28.88

#### 2.3.3.1 Number of mentors

Response: 26

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

1. Our institution believes in student centred education . Our faculty always strive to shift the focus of instruction to the student, acknowledging student voice as central to the learning experience
2. Task Based teaching : The students are encouraged to take the task to assess their learning and aptitude . The faculty takes great care in developing these task to sustain the interest of the learner.
3. Chalk and Talk : Learners of this college are from rural areas .They are rarely exposed to modern ways of teaching . To make them comfortable with learning our faculty make the black board as interactive as possible .They use the board as support to their voice to give instructions , examples and feedback .
4. Inquisitive learning : The faculty always encourages inquisitive learning . They are student friendly and maintain a good rapport with the students and are always approachable, without any hesitation or inhibition, get their doubts clarified either in the classroom or outside after the class hours.
5. Creative Teaching : The staff take the help of creative tools to stimulate creative viz... playful games or forms of visual exercises which excite the minds of the students and capture their interest.

6. Audio-Video Tools : The teaching faculty incorporate audio-visual materials in the class rooms. Supplement text books, movies and pictorial materials are used. These methods will not only develop the ability to listen but also will help their imagination. They understand the concepts in a better way.
7. Real World Learning :- Infusing real world experience into the regular instruction make teaching moments fresh. It sparks the interest of the students and get the students incited involved.
8. Brain Storm :- Brain storming sessions are conducted to make the students focus on the subject content. When multiple brains focus on a single idea, it is sure to get numerous thoughts on the concept. These sessions are a great platform for students to voice their thought without having to worry about right or wrong.
9. Classes outside the class room :- Some lessons can easily be understood when they are taught outside the class rooms. Organising field trips that are relevant to the lessons also make the students understand the difficult concept easily. The students find this fresh and remember the things taught faster.
10. Stimulating class room environment :- A well arranged class room make the students' minds think and learn better. An environment that positively impacts the students is beneficial for the teacher as well.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
<b>Response:</b> 63.53	
File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years				
<b>Response:</b> 17.94				
2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
7	6	6	6	4

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 14.88

#### 2.4.3.1 Total experience of full-time teachers

Response: 476

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 3.09

#### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>

### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

#### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

- Yogi Vemana University introduces CBCS pattern for all U.G programmes from 2015-16 .Under this process of C.B.C.S 25 marks are allotted for internal evaluation 5 for attendance ,5 for seminar ,5 for assignment,10 for question's and answers, marks are allocated respectively
- The existing library has been renovated by making it digitalised with Soul 2.0 soft –ware . INFLIBNET facility is being provided to the students and staff for downloading the material available on internet . Besides these useful books and new arrivals are purchased to make the students benefitted . Since the tiles over flooring of the library are damaged , the entire flooring in the library hall has been renovated.
- Approximately 50 latest version of new desk-tops are purchased in the computer lab
- A virtual class-room and two ICT class rooms have been set up to make the students more accessible to ' internet.
- The automation of the office is done by purchasing an application of software “ MY STUDENT BOARD .IN”. The entire data of the students has been uploaded for sending messages to students as and when required.
- The top administration of the college insists the students to be sincere and punctual . Attendance of the each student is marked by the faculty concerned hourly.
- By the instructions of the government and commissioner of collegiate education , bio-metric attendance system has been set up.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

The performance of the student is evaluated by the conducting of the Internal Examinations in CBCS pattern

Papers are evaluated and distributed to the students. The question papers – their contents and complexities are discussed in the class room. The marks are displayed on the notice boards. The Principal

of the college pays personal attention over the internal assessment of the students, random checking of the answer scripts of the students is practised. The entire internal assessment system is transparent. No partiality is entertained. Before the commencement of internal assessments the bifurcation of marks in the university internal examinations is explained in the classroom. It makes the students alert and focus their attention robustly on the core.

The internal marks of the each department is uploaded on the portal of the university. The university provides one-time password is given to the department concerned to enter the marks of the students against the hall ticket numbers of the student. Once the marks are uploaded the portal of the university cannot be re-opened.

The individual staff member maintained documentation proof for attendance of seminar, assignment or any other test.

Grading of marks is awarded based on the use of black board , fluency, content of the material and body language for seminars.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:

Exam related grievances can be classified into two categories as i) Internal and ii) External

The grievances that we come across are : candidates who could not appear for Semester exams due to some valid genuine reasons . He / she has to get a written permission from the controller of the examination by explaining the reasons and get permission to the student to appear for the next coming semester examinations .

In the case of university semester examination , the grievances such as mismatch of photos, signature , wrong printing of the names and other related problems are received by the examination clerk and reported to the principal. If it is within his limits, principal makes corrections other wise , he immediately report the matter to the controller of the examinations and tries to get the problem solve.

The affiliating universities send “observers “ for the external exams . If anybody is booked under ‘ suspected malpractice ‘ (SMP) ,the candidate is instructed to give explanation in writing and later it is sent to the university . The committee will look into such cases . The university sends its memo to the candidate and a copy to the Principal seeking for explanation.

There were instances where many failed in ‘Foundation Course’ and the grievances were brought to the notice of the Principal .The Principal represented them to the controller of Examination . He verifies and gives oral response to the principal .There is a mechanism for the candidate to apply for personal

verification. YV University examination branch permits students to apply for revaluation if the students have not satisfied with the marks awarded to them in the semester examination. The university authorities send the answer scripts of those students applied for revaluation to the university will send them to other universities and do justice to the students

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

##### Response:

The institution strictly adheres to the academic calendar of the university concerned. The staff is instructed to implement the academic plans to assess the quality and competence of the students.

Continuous Internal Evaluation (CIE) is considered by the institution as a mechanism to identify the quality of the students. It reflects the educational progress of the student. It is a continuous process. Unit Tests, Quarterly, Half-Yearly and Pre-final examinations are conducted regularly and the marks of the students are recorded in the central and Departmental Marks Register. Remedial coaching classes for rock bottom, slow and average learners are conducted. Additional input material is supplied to the advanced learners.

There has been a considerable development of the student performance in the continuous Internal Evaluation system. The students, who have secured university ranks in the university examinations, are awarded with cash prizes and mementoes on occasion of Independence and Republic Day celebrations.

Besides this, various cultural programmes and sports competitions are organized on same occasions. The winners are awarded with mementoes and certificates.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

##### Response:

- Upload COS for all courses (Course outcomes) UG & PG
- The vision and mission of the college has to provide quality education to students particularly of

socially and economically weaker sections of society. It is an integral part of every programme. Programme outcomes, programme specific outcomes and course outcomes of UG and PG offered by the institution are clearly stated as . . .

- Importing intellectual capabilities
- Values and Character building
- Subject knowledge
- Social Responsibilities
- Employability skills
- All the stakeholders are clearly made to know the above multi outcomes. The faculty members are made aware of the learning outcomes during the staff meetings. Learning out comes are informed to the students in any of the student related programmes organized by the college. The curriculum and syllabus of the academic programmes offered in this college are transacted in such a way that the objectives are realised by the successful completion of the programme. These learning outcomes make the students to get employability and mould them as good citizens.

File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

Programme outcomes, course outcomes are monitored by the management and the staff. Remedial steps are initiated based on the performance of the students for the conducted examinations. tests, Quarterly , Half-Yearly and Pre-final examinations are conducted in the annual pattern . Mid-term examinations are conducted to evaluate the performance of the students. Remedial classes are taken for the Rock bottom and slow-learners. Additional input is supplied to the advanced learners. The marks of all internal examinations and annual examinations are recorded in the central register for a ready reference to assess the academic progress of the student.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 77.58

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 173



2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 223

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.54



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

Innovative Ecosystem is the term used to describe the large number and diverse nature of participants and resources that are necessary for innovation. Now a days we have so many sources to get information. Internet is the most popular and the best media to give information. Though we have so many resources to get information most of the learners focussed on their curriculum designed by the affiliating university.

A well trained and accomplished teacher can make a dramatic difference in a students life. Well qualified and dedicated teachers are the pillars of a strong educational system. The teachers take

initiation to familiarize with the course, suggest relevant books and sources to the students. They organised orientation classes for the students to make them aware of new syllabus and requirements.

Study materials are prepared and gave to the students. The soft copy of the course material is uploaded in the library server. So the students use them easily in a digital library. There is a co-operation among inter departmental collaborations to handle the foundation courses. For instance, when commercial geography was introduced for Commerce stream students, Geography Department came to their help.

An ideal teacher is one who is committed to develop the latent creativity in students and inspires them to be the best in whatever they do. We conducted Mega Job Mela to recruit our students for good jobs. On the occasion of Women's Day we conducted a Rangoli Competitions Food Festives etc. Through this we develop creative skills and awareness in nutritious food. The staff guide the students to participate in each and every event.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

#### 3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** Yes

File Description	Document
e- copies of the letters of awards	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.09

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	5	4	0	2

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 0.46

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	3	1	2

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

## 3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising

**students to social issues and holistic development during the last five years****Response:**

Besides regular curriculum programme our college students are ignited to participate in many social service activities. Like teaching at various educational institutions collecting relief fund to the cyclone victims, and visiting orphanage centres serving food to the orphans. In response to the clarion call given by the honourable Prime Minister of India, many Swachh Bharath programmes are initiated and successfully completed not only on the college campus but also neighbourhood villages of Proddatur many times. The college is proud of being granted with two N.S.S wings. Under the administration of these two units blood camps, health camps, Vanam Manam ( a State Government Programme intended to save plants kingdom), ODP survey, Aids awareness programmes, Anti-ragging programmes, cashless transactions a talk by Professor Sri.Naga Raju, Y.V.U.E. College, Proddatur, Disaster management programmes youth Festivals, Traffic Rules – Safety Awareness Programmes, and Janma Bhoomi a prestigious State Government programme are conducted successfully by involving the students community. These programmes make the students realise their social responsibilities and encourage them to have a new perspective to life,

- Vanamahostavam at R.T.O Office Proddatur on 11-08-2016.
- Vanamahostavam at Gopavaram on 08-08-2015.
- Vanamahostavam at Chennamma Raju Palle on 05-08-2016
- Blood Donation Camp on the occasion of N.T.R Vardhanthi at Government Hospital, Proddatur on 18-01-2017.
- Plantation Programme at Velavali on 02-12-2016
- O.D.F. Rally Survey at Chinna Setty Palli Village on 23-12-2017.
- Aids Awareness Programme on AIDS DAY focussing on the society free from AIDS on 26-06-2017.
- O.D.F. Rally Survey at Pottipadu on 10-01-2018.
- Swachh Bharat Programme at Housing Board Colony Proddatur on 29-10-2014.
- NSS Special Camp at Arakat Vemula on 11-02-2015.
- NSS Special Camp at Kalvakatta Street Proddatur on 10-02-2015.
- Swachh Bharath Programme at Gopavaram on 07-08-2015.
- Swachh Bharath Programme at Gopavaram on 10-07-2015.
- Neeru Chettu Programme at Gopavaram on 22-09-2015.
- CashLess Transaction Rally on 06-12-2016.
- O.D.P Survey at Kamanur and Nakkaladinne on 26-01-2017 to 27-01-2017.
- O.D.P Survey at Velavalli on 18-04-2017.
- O.D.F Campaign at Proddatur on 04-01-2018.
- O.D.F Campaign at Pottipadu on 09-01-2018.

File Description	Document
Any additional information	<a href="#">View Document</a>

**3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**

**Response: 5**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

**Response: 30**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	14	3	7	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Response: 0**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response: 18**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	2	6	2

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 0**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

**Response:**

The Institution has the following physical facilities for the effective teaching-learning through various curricular and co-curricular activities.

**Class Rooms:**

There are 27 Class rooms with the dimensions as per the existing norms of the affiliating university, adequate furniture, proper lighting and ventilation. Each room can accommodate about 50 students comfortably. These are used for regular off line teacher instructions, conducting student-centric activities and for the conduct of examinations.

**ICT Class Rooms:**

There are 3 ICT class rooms in the college with the required hardware and Internet connectivity. These learning spaces are used by the teachers while utilizing online resources with free accessibility and by the students to present the assigned seminars.

**Computer Labs : 1**

**Computing Equipment:**

The College has 82 Desktop systems for the teaching learning in different learning spaces and 05 systems in the Office and Examinations Cell.

**Laboratories:**

Department of chemistry has two labs, physics has one lab one dark room, Botany, Zoology, Bio-technology, Computer Science and language have one lab each. All the labs are spacious, well equipped as per the university norms.

**Botanical Garden: 1**

**Zoological Museum: 1**

**Library**

The college has a well furnished automated library and a reading room which can accommodate 100 students. There are **5356** text books, **1134** reference books, **10** periodicals, **4** journals, **06** news papers and

2 e- journals in the library. There is *reprographic* facility in the library. There are eight computers with internet facility and one printer in the library earmarked for use of the students. Students can download any material using open-access e- resources.

#### **Seminar hall:**

The college has spacious and well equipped seminar hall. It is used for the interactions with the Invited lectures, staff meetings, student meetings and also for the college level co-curricular activities like Quiz, Debating and for the organization of Student Talent Show programmes.

**Staff rooms : 8**

**APSSDC: 01**

**Dayalbagh DEI Study Center**

File Description	Document
Any additional information	<a href="#">View Document</a>

#### **4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

**Response:**

The Sri Kamisetty Subba Rao Chennamma Degree College has all the facilities aimed at the all round development of the students through various extra-curricular programmes.

#### **Sports and Games – Outdoor facilities:**

Sports and Games has been an integral part of the institution since its inception. The Department of Physical Education formally came into being in the year 1982. The sports facility is under the supervision of Director of Physical Education. There is a dedicated department of Physical Education which has a room for lecture, administrative and storage purposes.

#### **Spaces for Field games:**

There is a playground with the well maintained courts for the games Tennis, Volley Ball, Kabaddi, Ball Badminton, Shuttle and free space for the conduct of various athletics. The campus is surrounded by the green trees providing pleasing ambience.

#### **Space for Indoor games:**

The players are provided with the required sports clothing and sports kits. Interdepartmental events are

conducted to encourage sportsman spirit among the students and they are given different uniforms for the easy identification of the faculty they represent. Refreshments and meals are provided to the participants and the assisting staff. TA/DA is arranged for the students and supporting staff when they participate in state and National level events.

### **Gymnasium:**

There is a well equipped gymnasium with an experienced instructor to help the students and staff. It is maintained well with the annual budget allotted to it.

### **Yoga Center / Virtual Class Room:**

The college has a well ventilated spacious yoga hall and inner- engineering is taught to the students and staff. The Coordinator organizes classes on yoga and meditation.

### **Cultural Center:**

Extracurricular activities dance, drama, painting, music, photography, based on social issues etc. have been closely interwoven with the curriculum. College has a multi-purpose hall/auditorium with projection screen and wall mounted LCD Projector. The college has an open air auditorium which is soon likely to be covered to make it a multi-purpose hall. The college also has an IT enabled Seminar room with a seating capacity of 200 students. It is utilized for the events like debates, poster making competitions, inter-college festivals, committee meeting etc.

The sports department caters not only to the physical health but also work for the mental well being by organizing health camps, etc to deal with psychological issues.

Doctor: Dr. Shaik Ghouse Moddin RMP is the counsunting docotor for first aid

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response:** 11.11

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 03

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 22.43

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.92	8.10	3.35	4.34	4.11

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

**Response**

The Library as a Knowledge Resource Centre is the soul of the college and treasure house of knowledge and information for the educational, social and Cultural development of the students.

There are 5356 text books, 1134 reference books, 10 periodicals, 04 journals, 06 news papers and 2 e-journals in the library.

The library of the college has a collection of 6490 books on diverse subjects Library is the essential and integral part of our institution. The library holdings books (textbooks, reference books), Journals and Periodicals, Newspapers and other learning resources and ICT based learning mechanisms enable students to acquire information, knowledge and skills required for their study programs.

**Profile of the Library**

- Library Timings: 08.30 am to 05.00 pm.
- Total Carpet area of the library is 2800sq. ft.
- Library has good collection of books on academic subjects Viz., English, Telugu , Mathematics, Physics, Chemistry, Bio-Technology, Botany, Zoology, Computer Science, History, Economics, Political Science & Public Administration, Master of Business administration etc.
- Competitive Examinations and other miscellaneous subjects etc.
- Apart from above, Library has a huge collection of novels, journals and periodicals.
- Library is administrated by the librarian and assists with library attendant.
- Book Exhibitions are organized and National Library week is celebrated by Department of library science.

**Integrated Library Management System** was installed with the software SOUL 2.0 in the academic year 2017-18. The nature of automation in terms of record maintenance of books of each and every stream, issuing of books according to the student demand, fully maintained through our college software's and Databases are stored in the local host server. Through our library management software we have already entered more than 5356 books on e- demand list. In the particular platform databases are too strong to manage such type of data. Data can be import in excel format whenever it is required.

#### **Uploading additional information:**

#### **Other Library Services:**

- a. Computerized Library Services Provided by SOUL2.0 Software
- b. OPAC and internet service to students and staff provided by separate computer.
- c. OPAC service also provide by Web-OPAC.
- d. Students and faculty members' library log book is maintained by librarian.

**Reference Service** – This service is provided on demand to the students and faculty members and ex students (alumni students) by using open source on internet, Encyclopedia, Dictionaries, Yearbooks and General Books.

**3. Reprography Service** – Xeroxing, scanning and printing facility is available.

**4. Internet Facility** – On separate 08 computers for the students and faculty members, they can access and download information of their topic or interest subject Information display and notification

**5. Reading Room Facility** – Capacity of reading room facility is 100 students and 10 lecturers.

**6. Information Display and notification** – Under this service library periodically display list of new arrivals, career related articles (information) on the notice board in the library.

**7. User Orientation** – Librarian takes lectures of new admitted class for orientation, introduction about library, which resources available in the library, how to find books from OPAC service.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

The College has a collection of some rare books like Encyclopedia of Religion and Ethics. However, the college library does have a copy of Ph.D/M. Phil theses of some of its faculty members which may be used by the students as additional knowledge source for present or higher studies. It has a rare collection of books on both ancient and recent topics.

The library has plenty of books on various topics beneficial to the students as they are largely dependent on these books.. The library is divided into many sections as per respective departments.

The library is enriched in the books useful for technology enhancement in terms of use of computer, computer maintenance, vocational skills, subject - matter for competitive examinations, assimilation of soft skills in terms of personality and aptitude. In the last five years computer, competition and personality have been the focused components of library enrichment

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 1.36

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.1	0.7	1.0	1.3	2.7

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 7.66

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 60

File Description	Document
Any additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### Response:

In tune with the rapid development of ICT field, the institution has been updating its IT facilities to enhance the efficiency and effectiveness of various academic, administrative and financial transactions.

The institution has a broadband connection of 50 mbps capacity. In the college campus the router has been installed of 50 meters in the campus area and the campus is Wi-Fi enabled. The students and the teachers can avail the facility of Wi-Fi. Through this internet connection all the, computer lab, College office, library and IQAC cell of the college are connected . These facilities of the college are regularly maintained and the college ensures that the benefit of the facility is available to all the students enrolled and the staff members of the college.

All the departments that need virtual learning environment have adequate number of computers, LCD projectors, printers and scanners. All the computers have the required software and the management takes every care to install the new software whenever it is necessary. The maintenance of the hardware is exemplary.

The college has smart class room to make the students aware of the useful technologies to better their learning. LAN connects all the computers, Printers and scanners to enables the students and staff retrieve the information easily where ever required. All the computers and printers have internet accessibility.

The college has a digital library using Soul 2.0 library management software. The students and the staff can go through the library collection from anywhere. The college maintains e-records of administration. The maintenance of the computers, installation of the up-to-date software, up gradation of the hardware according to the need are periodically checked by the experts took into service through open tender. The maintenance and up gradation are done on a regular basis without any laxity

File Description	Document
Any additional information	<a href="#">View Document</a>

### 4.3.2 Student - Computer ratio

Response: 9.16

File Description	Document
Any additional information	<a href="#">View Document</a>

### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS



20-35 MBPS

5-20 MBPS

**Response:** >=50 MBPS

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 13.41

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
6.0	5.81	4.68	2.14	1.15

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

- The students are allowed to take books from the library after showing their I.D cards and the books are duly recorded renewed in the issue – register. The books are returned or renewed within a period of week.
- In the department, everyone has the right to use the desktop and departmental library books. Any damage or repair to the desktop has to be brought to the notice of the principal. It is restricted to go to other departments and use their resources.
- Use of seminar halls or Open Air Auditorium is allowed with a prior oral request. The principal informs the technician to take necessary arrangements.
- Each Head of the Department takes care of the equipment and the usage of lab. With the help of a record assistant she/he maintains the stock register. He/she can't lend or donate any equipment or chemicals to others without a written approval from the Principal.
- Taking extra classes on holidays have to be informed to the principal.
- Each Head of the Department or lecturers concerned request the Principal for the stationery to conduct internal or practical exams.
- Organizing a cricket match or a get-to-gather is allowed with an oral request.
- Out -sider's stay (INSPIRE Camps/Field Visit) requires a written permission taken from the Principal.
- Use of infrastructure for Government need or any other private parties needs permission from the Vice-President/ Governing Body of the Management.
- For Staff/Student's local visit, an oral permission is given for the use of College vehicle. For long distance travels, a written approval is necessary.
- The Management initiates all concerned committees for a physical verification of all labs, library, Cclassrooms with furniture and sports & games equipment.

File Description	Document
Any additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 76.91

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
633	578	588	537	513

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 6.88

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
46	53	53	42	60

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 18.13

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
200	103	150	120	100

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years****Response:** 2.13

## 5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
80	0	0	0	0

**File Description****Document**

Details of the students benefited by VET

[View Document](#)

Any additional information

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 3.41

## 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	6	0	7	3

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

<b>5.2.2 Percentage of student progression to higher education (previous graduating batch)</b>	
<b>Response: 26.46</b>	
5.2.2.1 Number of outgoing students progressing to higher education	
Response: 59	
File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>

<b>5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)</b>				
<b>Response: 0</b>				
5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0
5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

#### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

**Response:**

Presence of an active student council and representation of students on academic and administrative bodies / committees of the institutions.

In View of the instructions and orders received from the Government of Andhra Pradesh, all kinds of students council elections are banned . But our institution always gives the due importance for the welfare and well being of the students. The Principal of our college nominate students representatives in all the committees . They assist the faculty and the Principal in academic , non- academic and other development activities, making the institute to become the best in surrounding area

Several academic and non-academic bodies comprise the student representatives to bring forth their activities. The institution setup anti-ragging committee , admission committee, advertisement committee, women Empowerment cell, Sports and Games committee, Cultural committee, Career guidance cell and Grievance Redressal Cell committee. These always strive for contentedness of the wards. The institution

proudly discloses the facts that the intake of the girl students is more than half of the total intake of the students, inspite of its being located just beside a women's degree college. It shows our commitment and actions over the prosperity of the student community. The name of the following students being Present in the difference committees of the college.

1. C.Sharif (III B.A EGP)
2. G.Balasubramanyam ( III B.Sc M.P.C )
3. K.Subba Rami Reddy (III B.Com CA)
4. K.Suresh Yadav (III B.A EGP)
5. M.Tirumalaiah (III B.Sc MPCs)
6. L.Akhila Devi ( III B.Com CA)
7. M.Muni Bala Kumari ( II B.A EGP)
8. S.Mama zigini ( III B.Sc M.S.Cs)
9. P.Chinna Yadav ( III B.Com CA)
10. M.Sreekanth Reddy (III B.A HEP)
11. D.Siddaiah (III B.Sc M.P.Cs)
12. P.V.Shaik Imran ( III B.Com CA)
13. N.ESwaramma (II B.Sc M.S.Cs)
14. N.S.Izaz (II B.A H.E.P)
15. G.Vamsi Krishna (II B.Com CA)

1. Y.Sanjamma (II B.Zc)
2. B.Hemalatha (III B.Z.C)
3. N.Padmini (II B.A)
4. M.Jayamma (II M.P.Cs)
5. S.Sreeleela ( II M.P.Cs)
6. M.Kavya (II B.Com)
7. G.Swarna Kumari (II M.S.Cs)
8. N.Akhila
9. C.Suneetha (II B.Com .CA)
10. J.Sireesha ( II B.A)

File Description	Document
Any additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 9

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years



2017-18	2016-17	2015-16	2014-15	2013-14
9	12	8	8	8

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

Our Institution sets up an alumni committee which very actively gathering the information of the students during the last five years. The alumni association have been functional over a period of time . Yet the association has recently been registered by the management. If happens due to lack of awareness of the established rules. The workshops for fresh NAAC going colleges conducted by the special commission of collegiate education held at CSR Govt Degree College( Autonomous) and Andhra Loyola College ( Autonomous) Vijayawada, Make us know the rules and regulations for the establishment of the alumni association . The College alumni committee meets once in a year the members of the alumni association are In touch with the management and staff .The alumni association is contributing their cooperation financially and non-

financially .The alumni association members have the interactive sessions with the present students . They frequently explain the importance of the time management , hard work , perseverance , determination and patience ,which make them successful in the cut-throat globalization competitions . Thus the members of the alumni association become mentors and windows of the world . The alumni association Registered on 05.02-2019 Since it got registered the following are wholly contributed by the alumni association.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

**1 Lakh - 3 Lakhs**

**Response:** <1 Lakh

<b>File Description</b>	<b>Document</b>
Alumni association audited statements	<a href="#">View Document</a>

#### **5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**

**Response:** 3

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**Vision:**

*To make the students beneficial to the Nation by offering need based education, utilizing the technological advancement and instilling ethical values and employability skills.*

**Mission:**

1. *To offer need based academic programmes and courses.*
2. *To provide infrastructure facilities like comfortable classrooms well equipped laboratories, library and common facilities.*
3. *To provide facilities for extra-curricular and co-curricular activities.*
4. *To nurture social awareness and responsibilities among its students.*
5. *To promote student – centric learning for self-development and skill development.*
6. *To enhance and update the IT infrastructure and learning resources.*
7. *To bring positive change in life of rural, socially and economically backward students by training them in life skills.*
8. *To encourage the faculty to attend conferences, workshops and other Faculty Development Programmes.*

**Governance:**

**This information** includes the brief information on the governance processes, decentralization of administration, decision making, interaction with the stakeholders, identification of the developmental activities. Programmes are to be taken up, preparation of the perspective annual plans, execution of plans, monitoring and review of the action plans, measures for quality enhancement will come under Governance. To enhance employability skills the institution through MoU with Andhra Pradesh State Skill Development Corporation. Under this scheme APSSDC provides resource person and required technology to uplift employability skills in the students. In addition to this our institution bring information to the door steps of the students. Our library provides digitalization and to download number of e-books we are providing internet facility with sufficient number of computers to the students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

Decentralization of the administration has been one of the hallmarks of the success of the organisation. Our institution has been very particular and initiative about the decentralized system. The top management of the organization bifurcates all the academic and non academic duties and responsibilities among the different Committees. The Principal of the college prepares common working procedures... reopening date preparing institutional plans, time-table, internal Examinations, observation of important dates and days. In addition to this, he also keeps a track of co-curricular and extra – curricular activities in the college. The remaining units of the college like

**Advertisement and Admissions committee**

**Time table & Syllabus review committee**

**Examination committee**

**Cultural Committee**

**Games and Sports committee**

**Anti Ragging committee**

**Grievance Redressal cell**

**Women empowerment cell**

**Career Guidance committee**

**Library committee**

**NSS Committee**

**Bio-Metric Committee**

are helpful to the principal for effective functioning of the college.

#### Contribution of Examination Committee :

Examination cell takes all precautions while preparing examination time table, invigilation duty chart , seating plans for the students in the examinations halls , smooth conduct of examinations etc. The prime

responsibility of examination cell is conducting both internal and external exams in fair and systematic manner under the direction of the chief superintendent of examinations.

Examination cell serves all examination notices received from university to all concerned. It prepares circulars for students regarding exam fee , collection , modalities of payment of fine etc. It mobilizes the proper staff during the examination time and assigning them duty as per the duty chart already prepared. It takes necessary steps for distribution of answer sheet to the concerned teachers after the completion of the exam and receiving the answer sheets it collect marks memos of various examinations from the university and distribute them to the corresponding students.

Examination cell analyses all examination results and in consultation with the principal prepares the report there of for submission to appropriate authorities for follow up action .It also keeps all records pertaining to examinations.

If any grievances arise in the hall tickets that matter brings to the notice of the principal to make possible corrections in the hall ticket . The things are not come under principal's perview, immediately the matter will send to the YVU examination cell. The university follows the jumbling system in the allotment of examination centeres . To reach allotted centeres examination cell takes all steps to avoid any inconvenience. The announced university results will be downloaded from the website by the examination committee and display in the college notice board. If any students did not get expected marks the examination committee helps that student to apply for personal verification and revaluation.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The management of the college gives freedom to the principal besides all the committees to make all the academic and non academic activities successful. The departmental in charges hold departmental meetings regularly and take necessary steps to implement strategic plans of the institution ward counselling is introduced in all the departments. The management and the principal invite suggestions from the staff to study the impulses of the institution. They take immediate steps for furtherimprovement of the student community. The following strategies are adopted by the institution to supervise the implementation of the policies and decisions.

- 1.Regular meetings of the committees and units.
- 2.The feedback system (feed back from students, Teachers, Alumni and Parents).
- 3.Periodical Academic Audit Team visits the departments. The team is appointed by the Commission of Collegiate Education. The team examines the performance of all the departments academically and non academically and conducts exit meetings for the improvement.
- 4.Regular visits of the management and the principal, to the departments.

5. The incharge of the each department supervises the system of the concerned departments regularly.
6. Conducting motivational speeches by the eminent persons make the students inspired.

File Description	Document
Any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

There are different bodies that give academic and administrative leadership to the institution. An optimum level of decentralization through the autonomous departmental system and participative decision making process are in practice.

#### Functions of Various Bodies

The Management is the Pivotal body in our College. All financial matters were looked after by the Management, gives administrative powers to the Principal. The principal is serving the institute round the clock to promote discipline and politeness. Under the principal three categories of people can work. They are teaching staff, Non teaching staff and committees .Professors, Associate professors and Assistant professors come under teaching staff, Non teaching staff includes Senior assistant, typist, Junior assistant and Record assistants, under the head of committees academic committees like games and sports committee, cultural committee, and examination committee.

#### Service Rules:

The institution strictly follows the service rules according to the APSICHE norms. It's been uploaded on the website too. The institution runs for 5 hours. The teaching and non-teaching faculty have the benefits of Casual Leaves, Earned Leaves , Medical Leaves and Maternity leaves .

Regular Staff Recruitment is taken place according to the norms of the Commissionarate of Higher Education ,AP, a body comprising of Correspondent, Principal, Government Nominee, University Representative and Subject experts decides the worthiness of the faculty member by his/her performance in the interview. The list of selected candidates must be approved by the Commissionarate of Collegiate Education, AP.

Adhoc Staff members selection made by the committee consisting of correspondent, Principal, HOD of the concerned Departments. The list of selected candidates must be approved by the Governing body.

#### Promotional policies:

Promotions of Regular Staff Members are according to the UGC guidelines in the supervision of the Commissionerate of Collegiate Education ,AP.

The institution follows the good academic standards, provide free transport facility to the students, incentives are given to the students to those who have secured above 900 marks in Intermediate by the Management.

Grievance Redressal Mechanism:

Once the members of the faculty, non-teaching staff or supporting staff concerning their appointments or employment where the grievances relate:

- To matters affecting themselves as individuals
- To matters affecting their personal dealings or relationship with other staff members of the college or students
- If other remedies within the faculty, staff, department or other similar area have been exhausted, the member of the staff may raise the matter with the Head of the Department or similar authority.
- If the staff member is dissatisfied with the result of approach as mentioned above or if the grievance directly concerns the Principal for the redressal of his/her grievance.
- If the Principal feels that the grievance is trivial or invalid, he will take no action upon it. If he feels otherwise he shall inform the grievance committee and take the action accordingly.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

**Response:** C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

##### **Response:**

For the effective functioning of the institution, as stated earlier, various committees are formed...advertisement committee, admission committee, Anti-raging committee women Empowerment cells, Sports and Games committee, cultural committee, Career guidance cell, disciplinary committee, and Grievance cell committee. These always strive for the welfare of the students. The advertisement committee and admissions committee visit various Junior colleges in and around proddatur. They distribute the handouts to all the students showing our facilities and students performance in the university examinations. They collect addresses of all the students and try to meet their parents to make the admissions. The Anti Raging committee brings awareness about the ill practices against girl students. The committee is vigilant by roaming frequent to check the practices. We proudly announce that such practices are fare off. The women Empowerment cell conducts meetings and celebrate the women's day on the college campus. During their meetings elite women professionals, at the local, are invited to make the Girl students know their status, and contribution in the society. Sports and games committee and cultural committee conducts sports and Games and cultural programmes on the occasion of National Festivals.To Winners and runners prizes are distributed . Certain students of our college are selected for state and National levels competitions. Certain students exhibited classical dance performance at National level cultural programme. They are duly awarded. Career guidance cell observes all the leading news papers and announce the various job opportunities notified in the columns. The Disciplinary Committee plays a vital role in keeping up discipline among the students. Soon after completion of the admission process, the students are issued identity cards.

##### **Functions of Career Guidance Cell :**

Career guidance cell functions in our institution with the objectives of provide learning / training opportunities in the area of academic , career and personal / social development and to prepare students to meet their future challenges . Providing special classes for arithmetic , reasoning , general knowledge and General English. We are providing online classes and offline classes through APSSDC . Encouraging students to sharpen their skills and make them “ Industry Ready “ . We help students share knowledge about themselves by identifying skills and interest . To provide information about further course prerequisites , financial aid , academic planning , entrance examinations etc. This cell give information related to campus drive , employment news , clippings etc. This cell is providing necessary study material for their career growth. It helps the students online registration for campus drives .

For the willing students we are providing transportation with free of cost . Because of these efforts more students are getting more job opportunities .



We organize programmes to create awareness about the importance of higher studies in India and Abroad . We conduct orientation classes for freshers . We organize and offer various programmes on personality development , soft skills and communications skills . we help the students in the total development of his knowledge and personality . We conduct workshops frequently . Workshops help students decide a career path and an academic field of study.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

**Response:**

The teaching and non – teaching staff are the important pillars for the success of our college. They contribute commendable services to the welfare of the college. The institution looks after the well being is partly aided. It receives Grants for the staff appointed and working against aided groups. All the schemes of the government. Casual Leaves, Earned Leaves, Maternity Leaves are sanctioned to the needy. Free transport facility provided to the staff. In spite of this certain staff members are attending the college by their own transportation. Whenever any teaching faculty is interested to attend the workshop, international and national seminars, symposiums, and conferences, their absence is treated as on duty. In addition to this, all their expenses attending to the said programmes are born by the college. The staff working against un-aided groups is also looked after well. The management approved their selections by following existing government orders. The university concerned also ratified their appointments. The management, in the due course of time, has been untiringly making efforts to get them admitted in to grant in aid.

Faculty appointed prior to 2014 are eligible for pension benefits after attaining superannuation. Faculty appointed after 2004 are covered under Contribution Pension Scheme (CPS).

All casual leaves, Earned Leaves, Maternity leaves will be sanctioned to the needy. Free transportable facility will be provided to the required staff.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0.61

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 0**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**

**Response: 2.5**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

We are showing the performance indicator of teaching quality in our institution as follows. It outlines the development of a student evaluation instrument designed to measure the teaching performance of academic organisational units. Our institution has performance appraisal system for staff. This is a self assessment scheme. Lectures allotted marks for their theory and practical work upto their satisfaction. Staff used innovative teaching learning methodologies in their teachings and develop interest among the students. All staff members do their examination duties very sincerely.

In category-II the staff focused on student related co-curricular and field based activities. They try for their professional development by referring number of books and research work. In category-III our staff Research Papers published in Referred journals, reputable journals and periodicals having ISBN/ISSN numbers, conference proceedings as full papers etc.

The self appraisal filled by the teacher and then submit to the principal for assessment. The Principal can assess teachers appraisal based on the report submitted by IQAC and the report submitted by the academic auditors appointed by C.C.E, A.P. to assess teacher's performance in the above said categories. Based on this reports the principal can award the marks for each and every individual teacher in their self appraisal. The score gained by the teacher can be consider to implement Career Advancement Scheme (C.A.S) for eligible teacher.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Our institution follows a well defined mechanism to monitor effective and efficient use of available resources. Certain departments in the college submit their proposals for the purchase of required and needy equipment in their respective labs. After assessing the projected income for an academic year, The departments to meet their requirements principal allocates budget. The financial resource of the institute are managed in a very effective and systematic manner.

Such as...

- Income and expenditure account
- Receipts and payments
- Audit Balance – Sheets

The Principal regularly conducts internal audit by appointing a committee. They would examine the budget proposals, receipts, bills, vouchers and supporting documents for the current year. Since it is an aided institution, financial transactions, are externally audited by a qualified accountant and the authorities concerned.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The main resource of mobilization of funds is RTF (Reimbursement of Tuition Fee) and fee paid by the Non-RTF students.

The resources are utilized in different ways. The institution is paying salaries to the unaided teaching and non teaching staff. To meet the proper infrastructure the management has to spend some money on it. To maintain the infrastructure is a big problem. For maintenance, the management need resources. Every year the college has to increase the library books and it has to purchase up to date journals according to the present needs and necessities of the students. In the computer labs every year some computers will be damaged . So purchase of new computers , repairs of the old computers and to purchase ICT tools the college has to spend lot of money. They have to improve the greenery in college surroundings . For that purpose we have to plant saplings every year and we must take care of them . We also provide financial help to the faculty development programmes to staff. According to the new syllabus we have to give training to the staff on that particular new subjects .Office maintenance is also another responsibility to the college management . Electricity bills, water, maintain hygienic conditions need to spend more money . Like this necessary resources are utilised by the college management .

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

#### Internal Quality Assurance Cell (IQAC)

The IQAC is pushing long term quality standards. IQAC in any institution is a significant administrative body that is responsible for all quality matters. The prime responsibility of IQAC is to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in colleges. The rule of IQAC in maintaining quality standards in teaching learning and evaluation becomes crucial and, the present research is there fore undertaken on a smaller scale to determine the exact status and functioning of IQAC and its outcome.

We also organised IQAC in the institution. We also elected Chair Person, Co-ordinator and members to this IQAC. The principal is the chairperson of this cell. In this cell-

- We prepare annual and curriculum plans.
- We prepare the time table – conduct the Mid Examinations and evaluation of marks.
- We take initiation to uplift the slow learners.
- We conduct periodical reviews with senior faculty.
- We are submit the performance of the teacher to the principal.
- We analyse the feedback on teachers.
- We conduct quality enhancement activities on Professional Development Programmes like Refresh

Courses and Orientation Courses.

- We organise environmental/Community programmes based on

- 1.Plantation
- 2.Awareness on AIDS
- 3.Swatcha Bharath
- 4.Awareness on Blood Donation
- 5.Awareness on Women Health Issues.

- To encourage self evolution, accountability autonomy and innovations in education.
- To undertake quality related research studies, consultancy and training programmes.

To create, maintain enhance quality in all spheres that is the task of the IQAC.

We try to promote the following core values among the students contributing to National Development Fastening Global competencies among students. Inculcating value system among students promoting the use of technology quest for excellence.

### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

#### **Response:**

The management, the principal, and the IQAC review the teaching learning process at periodic intervals. Suggestions and advice for the welfare and development of students, are invited candidly to improve quality from Stake Holders. The entire mechanism takes evaluation of the teachers by the students. The institution is setup with a mechanism for looking after the well being of the students from all spheres.

#### Teaching learning process – Reviews

- The faculty of each department is bestowed ample liberty to take the papers in their area of them specialization.
- Preparation of work programme..... Academic annual plan, Academic curriculum plan, Teaching Notes, Teaching Diary, and Co-curricular activities, the staff are informed to prepare and submit the same to the principal.
- The Head of the Institute interacts with students and the faculty members regularly collect the feedback on the faculty teaching and functioning of the classes.
- At the end of the semester classes, structural feedback form are given away to the students and analysed in order to know the performance of the faculty.
- The due analysis is done over and the feedback collect from the students. If deficiencies are found and identified the same will be communicated to the faculty members by the structural mechanism. The staff are advised suitably to improve their performance.
- As per the norms and rules laid down by the university concerned, two internal examinations per semester are conducted to assess the performance of the students learning.
- Besides the above the administration of the college instructs the staff to conduct a seminar per semester. It also instructs to conduct co-curricular activities like Just A Minute programme (JAM)/

Group Discussion(G.D)/ Debate sessions/ Quiz etc.

- A strong mentoring process is also initiated in our college. Each faculty member is attached and allocated with 25 students to know the students' weaknesses and deficiencies academically and non academically. During their process, mentors concerned have interactions with the students to know about their learning process and problem if any. The probable solutions and advice are given by the mentor to the students for over coming their deficiencies.

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 8.4

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	8	10	9	6

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** E. None of the above

File Description	Document
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

#### **6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)**

##### **Response:**

As per the requests received from the stakeholders and students new programme is introduced (BBA) in the year 2017-18. The faculty at the college are encouraged to participate in the various faculty development programmes and workshops to update their competence. It makes the students benefitted by the faculty, they are also encourage to participate in the national and international seminars conducted at various papers in the reputed and recognised journals (Efforts are also made to make the students preparing certain project works). The staff extend their co-operation for the successful completion of their project works.

Research papers are submitted all the departments conduct add on programmes and value added programme for the enrichment of the students knowledge. The institution is very particular about making the students employed after the successful completion of their programmes. Competitive coaching is offered to all the students. The faculty of the competitive coaching are invited from various renowned organisations. A mega jobmela is conducted on the college campus (All the students extend their participation) this campus drive is not only centered for our students but also other college students. For the successful and smooth functioning of the administration of the college various committees are formed and responsibilities are bifurcated. It is made the office automated for the digitalization of college information and correspondence.



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 19

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	4	2

File Description	Document
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

Gender sensitivity means the level of awareness, appreciation of the need to maintain at reasonable Levels, the gender differentiation between the male and female.

**Safety and Security:** For the safety and security of the students in our campus we include everything from security fences. College campus has full CCTV coverage. The students in the campus constantly educated by the student welfare officers to maintain harmonious relation with all staff and outsiders. Both boys and girls are managed by responsible caring and dedicated staff. We arranged grievance cell to address the complaints filed by the boys and girls, this cell was constituted under the leadership of senior faculty. We arrange the Women Empowerment cell (WEC) under the head Smt. M Anuradha garu especially for the freshers and seniors also. The main aim is to make aware of the girls the problems associated with anemic conditions, nutritious food, awareness programme conducted by Rakshitha team based on safety rules. Help awareness programme conducted by Dr. Khadarvalli. We also conducted a SHE TEAM rally for the awareness of eve teasing, women rights, domestic violence etc. In our campus we arranged Anti Ragging

Cell. The main aim of this cell is Free Ragging campus. They won't allow any ragging in the campus.

**Counselling:** It is a process that occurs when a client and counsellor set aside in order to explore difficulties which may include the stressful or emotional feeling of the client. Now a days students are feeling stress in all aspects and they feel depression. Through senior faculty or psychiatrists. We may give good counseling to them. Our management always try to solve their problems.

**Common class rooms staff rooms for men and women faculty :** We have a lively environment and airy class rooms and ensured to an organized teaching and learning formula, this focus the students to ponder on their studies in an intensive way. We also emphasized them the need for providing a tension free, warm accepting and encouraging atmosphere in the class rooms and in the college premises. We have waiting room separately for women faculty and girl students. Separate toilets, sheds to dine, play ground to relax for all students and staff.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 17280

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 0.2

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 34.89

## 7.1.4.2 Annual lighting power requirement (in KWH)

Response: 17280

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

The institution takes the following measures on the different waste managements like **e-waste management, Solid waste management and liquid waste management.**

- The labs of computer science, English language lab, administrative office and examination sections comprise varied electronic equipment like servers, desk tops, printers, photo copiers, L.C.D. projectors and Xerox machines are the source of e-waste. These electronic equipments have been used since 1995. Some of the electronic equipment and computer systems purchased before 2010 have become beyond repair. They are stored in the store rooms of the institution. These are disposed and aggregation of the labs is made from the sources received from the disposed. The institution makes an agreement with the technician concerned at kadapa for the maintenance of the labs.
- The minimised usage of water is initiated to all the students on the campus. Proper taps are fitted at the wash rooms of the institution. The gardener is instructed to check the water taps functioning regularly. It makes the water un-wasted. The plumbers are asked to replace the taps as and when required. The different chemicals used in the labs concerned are properly stored and the lab attenders check continuously the entity of chemicals. The students are informed to utilise wash basins in the labs to drop the resultant chemicals after the practical session is completed.
- Campus is placed with proper dustbins. The unwanted and used instrumental materials are thrown in to the dustbins. The dried leafs of the trees grown on the campus are collected daily and they are utilised as natural fertilizer in the lands of Radhanagar, a village located at 10Kms of our college. The old news papers are sold at regular intervals after cutting the important news articles. A fund is properly maintained by the librarian and it is utilized for the purchase of books distributed to the poor students.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.6 Rain water harvesting structures and utilization in the campus

#### Response:

Rain water harvesting is a technique of collection and storage of rain water in to the underground tanks. The rain water can be reused rather than allowing it run off. Rain water harvesting is one of the simplest and oldest method to store water.

We formed two soak pits in the campus to collect rain water and raise ground water. We set water channels near the plants to accumulate maximum rain water which is useful to plants. Our proddatur is a rain shade area. Our staff with the principal's initiation led to channeling the rain water. The water falling from the roofs is collected in pit and used for the necessary purposes.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

#### Response:

**Green practices:** The staff and some students use their bikes. 20% students use bicycles. More than 30% of the students use public transport like palle velugu bus as the monthly subsidarised pass facility. Our college has two buses to provide free transportation for staff and students. Nearly 30% of students use this bus facility. 10% of the students are pedestrians. Students in and around the town use bicycles, share autos etc. All should park the vehicles in the parking area. Nobody allowed to use vehicles inside the campus.

**Plastic free campus:** We established Eco club in our college. This club conducts awareness among students on the problems of plastic usage. We provide stainless steel glasses. The students are warned not to throw chocolate or any other wastes in the college campus. We provide dustbins in the campus.

Most of the administrative correspondence will be made through e-mail in our college. The university examination cell use software to send student particulars ,hall tickets and bulk messages. The soft ware is used by the university in each and every contest.

**Green landscaping with trees and plants:-** In our campus there are different kinds of big trees, flowering plants, etc. our college is looking like greenery because of tree plantation. In various functions

we planted saplings by our chief guests. It creates eco consciousness among the students. The hard work of management, staff and students we planted different varieties of trees in our campus. The principal along with the few committed teaching and non-teaching staff spends time in summer for the survival of the plants. Based on Swachha bharrath concept, when the students have leisure hours, when it is not too hot, they are taken out for clean and green programme.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 1.37

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.42	.384	.365	.34	.31

File Description	Document
Green audit report	<a href="#">View Document</a>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response:** 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.12 Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response: Yes**

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response: Yes**

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response: Yes**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response: Yes**

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory**

**bodies / regulatory authorities for different professions****Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 8

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	1	1

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities****Response:**

Our institution celebrates birth anniversaries of the great Indian personalities like Mahatma Gandhi, Srinivasa Ramanujam, Sardar Vallabai Patael etc. And also organizes national festivals like Independence Day and Republic Day, Teachers Day

Gandhi Jayanthi:

Every Year , October 2nd is celebrated as Gandhi Jyanthi to commemorate the birth anivarsary of the father of the nation, Mahathma Gandhi. Gandhiji was born on October 2nd 1869 into a hindu family in porbandar city of Gujarath State . His father karcham chand Gandhi was the Divan of porbandar state , Which was a small princely salute state in the kathiwar agency of british india. Mohandas Karachand



Gandhi was the main force behind.

The legacy of the Mahatma Gandhi like truth, Non-violence, Vegetarianism, simplicity, faith, women empowerment, Non-discrimination, constructive work and prohibition are also quoted by the Principal

Srinivasa Ramanujam :

On 22nd December of every year Srinivasa Ramanujan's birthday is celebrated by the mathematics students and staff. The Principal and in-charge of the department of mathematics pay floral tributes to the greatest mathematician of our country by garlanding his portrait. After that the staff interact with the students about his genius and contributions to the field of mathematics. The faculty emphasized the students to get motivation and inspiration from such intellectuals.

Sardar Vallabai Patel :

On 31st October Sardar Vallabai Patel birthday was celebrated as the national unity day the photo of the eminent national leader was garlanded by the Principal and the lauded the selfless services of the leader.

Independence Day :

Every year August 15th was celebrated as Independence day to commemorate India's freedom from British rule. This auspicious day is also marked as a birth of the world's biggest democracy, India. Independence day is one of the three national festivals of India and binds the people of different cultures and religions into a bond of unity and brotherhood. On this auspicious occasion.

Republic day of India

On 26th January every year India celebrates republic day. It is one of the national holidays of India and regarded as the most important day in the Indian history as it was on this day in 1950 the constitution of India came into force and India became a truly sovereign State. It is celebrated with much enthusiasm throughout the country to commemorate the event.

Teachers Day :

On 5th September every year Teacher's Day was celebrated on the Campus Dr. Babu Rajendra Prasad photo was garlanded by the Principal. The services Dr. Babu Rajendra Prasad were appended not only as president but also as an eminent educationist.

Great Personalities birth and death dates and memorials

Person	Date of Birth	Date of death	Memorial
Mahatma Gandhi	02.10.1869	30.01.1948	Raj Ghat
Jawaharlal Nehru	14.11.1889	27.05.1964	Shanthi Van
Lal Bhadur Shastri	02.10.1904	19.01.1966	Vijay Ghat
Indira Gandhi	19.11.1917	31.10.1984	Shakthi Sthal
Bhagath Sing	27.09.1907	23.03.1931	

Vivekananda	12.01.1863	04.07.1902	
Ravindranth Tagore	07.05.1861	07.08.1941	
Dr.B.R. Ambedkar	14.04.1891	06.12.1956	
Rajiv Gandhi	20.08.1944	21.05.1991	Veer Bhumi
Charan Sing			Kisan Ghat
Jagivan Ram			Samta sthal

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

Management Committee:- According to bylaws laid down by Radha Educational Committee, the Management Committee guide the college. After detailed discussion the members of the committee in their meetings allot grants to the departments based on their requirement. The allotted grants utilised for all round development of the college.

Administrative :- Sri Kamisetty Subba Rao Chennamma Degree College is a subject to the rules laid down by the Government of Andhra Pradesh. The Commissioner of Higher Education is the administrative head. According to the day to day directions of Commissioner, functions of the college carried out by the Principal.

Academic :- Academic transparency is ensured through Academic committee an Examination Committee. Academic committee is constituted with the Correspondent as Chairperson, the Principal as convenor, Senior faculty and University Nominee as members to decide the matters. The Committee makes regulations regarding the admission of students to different programmes, keeping in views the policy of the Government. The examination committee prepares timetable to conduct Mid Examinations and circulate the instructions received from the Y.V.University Examination Branch to the students and staff. The senior faculty are allowed to attend Semester Practical Examinations. All the faculty members act as invigilators to conduct University Semester Examinations. The university appoints senior faculty as examiners and Assistant Examinations to evaluate the answer scripts. Some of the faculty members has been appointed as observers by the university authorities for smooth and fair conduction of university end semester examinations. The college has Internal Academic Audit to review the academic performance of each Department. The Commissionerate of Collegiate Education, A.P sends External Academic Audit Party to scrutinize the academic performance of each Department of college and gives report every year.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

## **Best Practices – 1**

### **1. Title of the Practice:**

#### ***Organizing Annual Blood Donation Camps in College Campus***

### **1. Objectives of the Practice:**

- To inculcate the social value in the young students community
- To make them understanding the problems and needs of the nation in assuring health to the citizens
- To instill a sense of responsibility and belongingness in the students towards the society
- To drive away the inhibitions on blood donation from the minds of students
- To educate the students about the benefits of donating blood
- To make the students aware of the issues related to blood donation and to become the volunteers for spreading the message in the society
- To provide an opportunity to students to become the responsible citizens of the nation
- To foster leadership qualities and team spirit in the students while organizing the programme
- To familiarize the students with the professionals involved in public health care

### **1. The context:**

Blood donation is a voluntary procedure that can help save the lives of others. Each unit of blood collected can save 3-4 lives. Millions of people need blood transfusions each year. Some may need blood during surgery. Others depend on it after an accident or because they have a disease that requires blood components. Blood donation makes all of this possible. There is no substitute for human blood — all transfusions use blood from a donor. October 1 is celebrated as the National Voluntary Blood Donation Day in our country.

According to WHO data, India faces a shortage of 3 million blood units. This shortage can easily be eliminated if only an additional 2% of India's youth donates blood. Blood cannot be manufactured in factories; it can only come from generous donors.

Organizing blood donation camps is the perfect way to cater to the demand of blood. Not only that, the event an opportunity to students who want to contribute towards the society and save lives. To make this possible, SKSC Degree College, Proddatur initiated the concept of organizing Blood Donation Camps in the college campus. The institution, with the active involvement of the NSS Units, has been conducting these camps regularly with an unparalleled objective of solving the problem of blood shortage in India and bringing smiles to many faces.

The institution organizes blood donation camps in collaboration with the local government hospital as it is believed that in the government hospitals, majority of the blood is used to help out the underprivileged. It goes in-line with the objective to help those who are in dire need and those who cannot get help by any other means.

### **1. The Practice:**

The blood donation camps in the college campus are organized as described hereunder:

### **Before Camp Day:**

- Requesting the authority of the local Govt. Hospital to fix the date for the organization of the Blood Donation Camp
- Obtaining permission from the Management to conduct the event
- Arranging Awareness programme to the students involving the Hospital professionals and local NGOs involved in the activity
- Motivating the students and listing out the willful students for blood donation
- Constituting various teams such as hospitality, discipline, assistance to medical staff, with the NSS volunteers
- Planning the resources and requirements needed for the effective organization
- Preparing the selected spacious class rooms with hygienic conditions
- Keeping the college campus cleanly and neatly
- Arranging the required infrastructure like tables, chairs, benches and ensuring continuous supply of water and power
- Passing on the guidelines like, to have plenty of sleep, to eat a healthy meal avoiding fatty foods and drink plenty of water before the donation, to the students who are going to donate blood just day before the event
- Procuring the required equipment from the hospital and the snacks, juice etc to be given to the donors after donating the blood

### **On Camp Day:**

- Collecting the medical history of donors by the medical staff to avoid blood borne infections — infections that are transmitted through the blood. All of the information from this evaluation is kept strictly confidential.
- Sending the students in a phased manner in to the rooms for donating the blood by the trained health personnel
- Blood initially is collected into tubes for testing and then blood is allowed to fill the bag. The needle is usually in place about 10 minutes. When complete, the needle is removed, a small bandage is placed on the needle site and a dressing is wrapped around donor arm.
- After donating the blood the students are asked to sit in the observation room and given snacks and juice
- They are allowed to leave after 15 minutes observation for any unforeseen complications after donation
- The students are advised to drink extra fluids for the next day or two, keep the bandage on the arm and dry for five hours, avoid strenuous physical activity or heavy lifting for the next five hours and other precautions by the medical staff
- At the conclusion of the camp, the participated students are given Appreciation Certificates

### **After Camp Day:**

- Monitoring the health condition of the participated students
- Cleaning of the class rooms used and campus to avoid infection due to biomedical waste if any

### 1. Evidence of Success

- The students have been participating in the blood donation camps with interest and enthusiasm. The data provided in the following table reflects the success of the programme.

o	Date of Camp	Name of the Medical Agency involved	No. of students participated in donation	Quantity of blood donated	
1.	1.	Andhra Pradesh Vaidya Vidana Parishath Proddatur Kadapa	1.	85 units	
1.	1.	Andhra Pradesh Vaidya Vidana Parishath Proddatur Kadapa	1.	106 units	
1.	1.	Andhra Pradesh Vaidya Vidana Parishath Proddatur Kadapa	1.	70 units	
1.	1.	Municipal Maternity Hospital Proddatur	1.	15 units	
1.	1.	Municipal Maternity Hospital Proddatur	1.	22 units	

- Informal feedback from the former students reveal that they are continuing their participation in blood donation

### 1. Problems Encountered and Resource Required:

- Many women students, though they are interested unable to donate blood, mostly due to physiological problems and low hemoglobin count.
- Other hurdles in increasing voluntary blood donation include the fear of pain and weakness after the procedure despite of clarity given by the medical staff.
- Getting sponsorship to meet the expenditure for organizing the camp every year is becoming difficult. However, in the absence of sponsor the management is taking that responsibility and making the event a success every year.

### Best Practice 2

#### 1. Title of the Practice:

*Collaborative Vocation Training Programme for Women students*

#### 1. Objectives / Learning outcomes of the Practice:

After the successful completion of the Vocational Training programme, the women students will be to:

- Get employment oriented certificate while doing UG programme
- Become the self-employed persons
- Establish a small scale industry
- Start a career as Consultant for Block and Screen printing
- Get an appointment as the Dress / Textile designer in the industries concerned
- Earn as a Merchandiser

### **1. The context:**

The Sri Kamisetty Subba Rao Chennamma Degree College, Proddatur is at the outskirts of the town which is easily accessible to the students of nearby villages. Most of the rural students are from economically poor and socially disadvantaged sections of the society. Many of the parents of the Women students are illiterate and drawing their livelihood as agriculture laborers. They are not willing to send their daughters for further studies after completion of UG programme.

As a part of empowering the women students, Sri Kamisetty Subba Rao Chennamma Degree College, Proddatur has initiated the practice of enrolling the rural women students who are unable to carry on Post-graduation programmes, for the Vocational Training Programme in collaboration with the Study Center of Dayalbagh Educational Institute, situated in the college campus.

Dayalbagh Educational Institute (DEI), recognized as the Deemed University is located at Dayalbagh near Agra city in Uttar Pradesh. The DEI offers different Certificate Courses under its Distance Education Programme. The Study Center of DEI is functioning within the campus of Sri Kamisetty Subba Rao Chennamma Degree College, Proddatur. Two certificate courses- Textile Designing & Printing and Dress Designing & Tailoring have been offered to women students through the Study Center.

#### **1. The Practice:**

2.

The Women Empowerment Cell of the institution has been playing active role in the execution of the Collaborative Vocational Training Programme. Awareness cum motivational programme is organized to the women students at the beginning of the academic year. The information related to the certificate courses offered in collaboration with the DIE, Study Center for the improvement of skill set to become self-employed or entrepreneurs after the completion of UG course, is explained and the students are motivated to enroll for those courses. As there is restriction of 20 students per batch, the students are selected based on their financial and family background in consultation with the Class in charge concerned.

#### **Teaching-Learning:**

The course content is available in the form of printing and DVDs. The instructional and tutorial classes are run in the afternoon session for 45 days. The two courses- Textile Designing & Printing and Dress Designing & Tailoring are run at the Study Center under the supervision of 2 qualified, trained and competent Mentors selected by the DEI, Dayalbagh.

The Study Center is equipped with the requisite infrastructure and ICT facilities. The topics are taught Offline utilizing the printing material and DVDs. The practical training is given in person by the Mentors and the skill component is further strengthened by making the students to involve in the Online Virtual Labs, designed and developed by the Women Polytechnic Institute of DIE, Dayalbagh.

#### **Evaluation & Certification:**

The students' performance is evaluated with 75% weightage for Continuous Internal Evaluation and 25% weightage for End Semester Evaluation. The successful candidates are given the Certificates. A sample certificate is provided at the additional information and shown as view document.

**1. Evidence of Success:**

- The women students have been enrolling for the said two certificate courses with interest and enthusiasm. The data provided in the following table reflects the success of the practice.

o	Academic Year	Name of the Certificate Course	No. of students enrolled	No. of qualified	stu
1.	2013-14	Textile Designing & Printing	8	15	
		Dress Designing & Tailoring	15	11	
2	2014-15	Textile Designing & Printing	6	5	
		Dress Designing & Tailoring	14	10	
3	2015-16	Textile Designing & Printing	6	6	
		Dress Designing & Tailoring	10	9	
4	2016-17	Textile Designing & Printing	6	6	
		Dress Designing & Tailoring	11	10	
5	2017-18	Textile Designing & Printing	5	5	
		Dress Designing & Tailoring	8	8	

- Informal feedback from the former students reveals that most of the students are utilizing their learnt skills in earning additional income to their families.

**1. Problems Encountered and Resources Required:**

- The institution is unable to provide the opportunity for all the interested women students as there is provision for 20 candidates only per batch in the Study Center
- The students being economically poor, depending on the sponsors for paying the amount for the reading material

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:**

*To make the students beneficial to the Nation by offering need based education, utilizing the technological advancement and instilling ethical values and employability skills.*

**Mission:**

- *To offer need based academic programmes and courses.*
- *To provide infrastructure facilities like comfortable classrooms well equipped laboratories, library and common facilities.*
- *To provide facilities for extra-curricular and co-curricular activities.*
- *To nurture social awareness and responsibilities among its students.*
- *To promote student – centric learning for self-development and skill development.*
- *To enhance and update the IT infrastructure and learning resources.*
- *To bring positive change in life of rural, socially and economically backward students by training them in life skills.*
- *To encourage the faculty to attend conferences, workshops and other Faculty Development Programmes.*

**Governance:**

This information includes the brief information on the governance processes. decentralization of administration, decision making, interaction with the stakeholders, identification of the developmental activities. Programmes are to be taken up, Preparation of the perspective annual plans, execution of plans, monitoring and review of the action plans, measures for quality enhancement will come under Governance. To enhance employability skills the institution through MoU with Andhra Pradesh State Skill Development Corporation. Under this scheme APSSDC provides resource person and required technology to uplift employability skills in the students. In addition to this our institution to bring information to the door steps of the students. Our library provides digitalization and to download number of e-books we are providing internet facility with sufficient number of computers to the students.



## 5. CONCLUSION

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### Additional Information :

The library has books on a variety of subjects including

Bio-Technology, Computer Science, Organic Chemistry, etc., The Collection includes the dictionaries, encyclopedias, various competitive examination

books, personality development books and the latest books of stress

management and general interest and numerous scientific journals and

magazines. INFLIBNET facility is available and library was digitalised

A hearty and Co-operative spirit is inculcated by encouraging students to participate in sports and games. The management provides financial assistance to the students for gaining proficiency in variety of games and sports. Special coaching is provided to students who are interested in cricket, caroms, chess etc. The cultural activities are encouraged by cultural committee.

The college Career Guidance and Placement Cell comprises the guidance of efficient and experienced staff. Students are from all disciplines got the placements in reputed firms under various capacities. Many of our students are settled abroad .

The college has alumni association. The members of the alumni extended special interest on the college development.

### Concluding Remarks :

Our college was established in the year 1980. In the beginning we faced so many hurdles. With the help of teaching and non – teaching staff the management and principal worked hard to overcome the hurdles. With committed and dedicated staff, laborious and continuous work of the non teaching staff, principal's good administrative skills we established in this town very soon. From 1985 onwards our strength is increasing tremendously. In 1990 the college was admitted to Grant-In-Aid. It is a boon for us and worked with great satisfaction. So many students finished their education in our college and settled in abroad and also in Government sectors. Because of our efforts our students became the good citizens of the society. We feel proud to look after our old students and their services rendered to the society. In future also we work hard and provide successful and efficient students from our institution.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	6	2	2	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	6	2	2	1	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
6	2	2	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
6	2	2	1	1																	
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>112</td> <td>100</td> <td>140</td> <td>55</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>148</td> <td>115</td> <td>131</td> <td>64</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	112	100	140	55	0	2017-18	2016-17	2015-16	2014-15	2013-14	148	115	131	64	0
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148	115	131	64	0																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>Answer before DVV Verification : 25</p> <p>Answer after DVV Verification: 29</p>																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 506</p> <p>Answer after DVV Verification: 159</p>																				

1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: C. Any 2 of the above</p> <p>Remark : As per the attached HEI clarification document, ONLY teachers and Alumni feedback received for design and review of syllabus-Semester wise/ year-wise is eligible and accepted. The Feedback of students is how the teachers teach in general and not on design and review of syllabus-Semester wise/ year-wise.</p>																														
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p> <p>Remark : As no such action taken report is found or provided by HEI, the HEI input updated to Feedback collected and analysed</p>																														
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1146 1046 1279"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>309</td> <td>232</td> <td>281</td> <td>294</td> <td>251</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1359 1046 1491"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>309</td> <td>232</td> <td>281</td> <td>294</td> <td>251</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1572 1046 1641"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	309	232	281	294	251	2017-18	2016-17	2015-16	2014-15	2013-14	309	232	281	294	251	2017-18	2016-17	2015-16	2014-15	2013-14					
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2017-18	2016-17	2015-16	2014-15	2013-14																											
2.3.2	<p>Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>2.3.2.1. Number of teachers using ICT</p> <p>Answer before DVV Verification : 20</p> <p>Answer after DVV Verification: 3</p> <p>Remark : The HEI has not provide self attested list of teachers using ICT hence HEI input cannot be verified</p>																														

2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors          Answer before DVV Verification : 27          Answer after DVV Verification: 26</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="308 551 1046 685"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>7</td> <td>7</td> <td>6</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 763 1046 898"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>6</td> <td>6</td> <td>6</td> <td>4</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	8	7	7	6	4	2017-18	2016-17	2015-16	2014-15	2013-14	7	6	6	6	4
2017-18	2016-17	2015-16	2014-15	2013-14																	
8	7	7	6	4																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
7	6	6	6	4																	
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers          Answer before DVV Verification : 450 years          Answer after DVV Verification: 476 years</p>																				
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="308 1413 1046 1547"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1626 1046 1760"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	0	0	1	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	0	0	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	1																	
2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution.          Answer before DVV Verification : 153          Answer after DVV Verification: 173</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution</p>																				

Answer before DVV Verification : 221

Answer after DVV Verification: 223

Remark : The HEI input updated as per attached HEI clarification

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	5	2	1	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	3	1	2

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	4	2	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

Remark : The HEI input cannot be verified as each and every certificate has same format although issued by different department. the activities which HEI has mentioned have been conducted in college of HEI and do not contribute as extension activities.

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	10	4	5	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	14	3	7	0

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	13	7	7	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

Remark : DVV had made it clear in its query that NSS activities are not eligible in this metric as those have been included and accepted in 3.4.3, the HEI has again repeated the same activities just by removing a column NSS from the list attached in 3.4.3. Hence HEI input not eligible.

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The DVV had accepted the MOU signed with APSSDC earlier but has noticed now that it is not signed by APSSDC(first party), hence not eligible. Moreover the MOU's signed on STAMP paper are only eligible.

4.1.3	<p>Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc</p> <p>4.1.3.1. Number of classrooms and seminar halls with ICT facilities            Answer before DVV Verification : 3            Answer after DVV Verification: 03</p>
4.2.3	<p>Does the institution have the following:</p> <ol style="list-style-type: none"> <li>1. e-journals</li> <li>2. e-ShodhSindhu</li> <li>3. Shodhganga Membership</li> <li>4. e-books</li> <li>5. Databases</li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above            Answer After DVV Verification: B. Any 3 of the above</p>
4.2.5	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes            Answer After DVV Verification: Yes</p>
4.2.6	<p>Percentage per day usage of library by teachers and students</p> <p>4.2.6.1. Average number of teachers and students using library per day over last one year            Answer before DVV Verification : 120            Answer after DVV Verification: 60</p> <p>Remark : The HEI has tried to give wrong documents. For Instance for entries of 16.11.2017, on register page 169 last student entered library at 12:00 then on next register page 170, the date has been changed from 17.11 to 16.11. The last entry on the previous page (the same date) page 110 is 1200 while the next page the first entry is 0845 on the same day. The name C Ramamohan Reddy has entry 05 times on the same date. Multiple names have been entered in the same hand. page 113 first 05 entries. How could a student again come back to time 9:00 am The HEI input cannot be verified. Middle number assumed.</p>

4.3.3	<p>Available bandwidth of internet connection in the Institution (Lease line)</p> <p>Answer before DVV Verification : <math>\geq 50</math> MBPS          Answer After DVV Verification: <math>\geq 50</math> MBPS</p>																				
5.1.2	<p>Average percentage of students benefited by scholarships, freships, etc. provided by the institution besides government schemes during the last five years</p> <p>5.1.2.1. Total number of students benefited by scholarships, freships, etc provided by the institution besides government schemes year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 551 1046 685"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>46</td> <td>53</td> <td>53</td> <td>42</td> <td>60</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 763 1046 898"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>46</td> <td>53</td> <td>53</td> <td>42</td> <td>60</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	46	53	53	42	60	2017-18	2016-17	2015-16	2014-15	2013-14	46	53	53	42	60
2017-18	2016-17	2015-16	2014-15	2013-14																	
46	53	53	42	60																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
46	53	53	42	60																	
5.1.4	<p>Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years</p> <p>5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1178 1046 1312"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>200</td> <td>103</td> <td>150</td> <td>120</td> <td>100</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1391 1046 1525"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>200</td> <td>103</td> <td>150</td> <td>120</td> <td>100</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	200	103	150	120	100	2017-18	2016-17	2015-16	2014-15	2013-14	200	103	150	120	100
2017-18	2016-17	2015-16	2014-15	2013-14																	
200	103	150	120	100																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
200	103	150	120	100																	
5.1.5	<p>Average percentage of students benefited by Vocational Education and Training (VET) during the last five years</p> <p>5.1.5.1. Number of students attending VET year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1760 1046 1895"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>80</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1973 1046 2085"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	80	0	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
80	0	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	



80	0	0	0	0
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5.2.1	<p>Average percentage of placement of outgoing students during the last five years</p> <p>5.2.1.1. Number of outgoing students placed year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> <tr> <td>23</td> <td>6</td> <td>0</td> <td>6</td> <td>3</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1"> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> <tr> <td>20</td> <td>6</td> <td>0</td> <td>7</td> <td>3</td> </tr> </table> <p>Remark : The HEI input updated based on Annual report of placement cell. The HEI documents still do not match with each other so DVV has considered only Annual report of placement cell</p>	2017-18	2016-17	2015-16	2014-15	2013-14	23	6	0	6	3	2017-18	2016-17	2015-16	2014-15	2013-14	20	6	0	7	3
2017-18	2016-17	2015-16	2014-15	2013-14																	
23	6	0	6	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
20	6	0	7	3																	
5.2.2	<p>Percentage of student progression to higher education (previous graduating batch)</p> <p>5.2.2.1. Number of outgoing students progressing to higher education Answer before DVV Verification : 60 Answer after DVV Verification: 59</p>																				
5.4.2	<p>Alumni contribution during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification : 1 Lakh - 3 Lakhs Answer After DVV Verification: &lt;1 Lakh</p>																				
5.4.3	<p>Number of Alumni Association / Chapters meetings held during the last five years</p> <p>5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> <tr> <td>1</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1"> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> <tr> <td>1</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	1	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	1	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	1	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	1	0	0																	
6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> <li>1. Planning and Development</li> <li>2. Administration</li> </ol>																				

3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : C. Any 3 of the above

Answer After DVV Verification: C. Any 3 of the above

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	17	04	11	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

Remark : The HEI input updated for one teacher for which it has provided supporting document. The DVV requested documents have not been provided by HEI, Hence HEI input cannot be verified

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
9	8	10	9	6

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	4	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	4	2

7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: E. None of the above</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>3</td> <td>3</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : The HEI input cannot be verified as its attached clarification response has not mentioned any Specific initiatives to address locational advantages and disadvantages during the last five years</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1	3	3	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	3	3	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	00																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>3</td> <td>3</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1	3	3	1	0										
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	3	3	1	0																	

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

Remark : The HEI list is not supported by any report or picture as what they have done to engage with and contribute to local community during the last five years (Not addressed elsewhere), Hence HEI input cannot be verified.

7.1.13 Display of core values in the institution and on its website

Answer before DVV Verification : Yes  
Answer After DVV Verification: Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer before DVV Verification : Yes  
Answer After DVV Verification: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	1	1

## 2.Extended Profile Deviations

ID	Extended Questions										
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 278 Answer after DVV Verification : 272										
2.3	Number of outgoing / final year students year-wise during the last five years  Answer before DVV Verification:										
	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14							

223	213	203	165	224
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Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
223	221	213	175	218

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	33	33

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	33	33

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
51	51	51	51	51

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
51	51	50	53	51

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 29

Answer after DVV Verification : 27

4.2 Number of computers

Answer before DVV Verification : 82

Answer after DVV Verification : 52